

Trail Runs Through It Steering Committee  
Draft Minutes – 12-14-05

Marshall convenes meeting at 2:30 a.m.

Attendance: Velvet Phillips-Sullivan, Diane Conradi, Andy Feury, Steve Thompson, Marshall Friedman, Jen Molloy, Kate McMahon, Lisa Jones

1. Discussion with Kate, Lisa and Jen to review draft professional services contract. Diane and Kate will make modifications, as discussed, finalize and sign.
2. Discussion about the December 19 introductory meeting with the trail planning committee, 7 p.m. at City Council chambers. Lisa will represent the project team. All steering committee members will be attending.
  - a. Jen will produce a one-page timeline. We'll also provide the flow chart. Andy will see if we can make copies at the city for larger copy runs. Diane will buy copy club account.
  - b. Diane will take care of refreshments for 30 people.
  - c. Lisa will start meeting – introduce steering committee
  - d. Lisa will start round of introductions, pass around the participant list for corrections
  - e. Andy will discuss the history of this project, the creation of the public-private partnership.
  - f. Discussion, questions/answers
  - g. Lisa will present the flow chart and turn discussion to logistics. January 10 proposed first meeting date. Jan. 11 backup date. Proposed venue is Mountain West Bank
3. Estimated total budget for completing the master plan, including fundraising, project management, mapping, technical consulting: \$75,000
4. Andy says we should send steering committee minutes to Necille for distribution to city council. He'll send me her email address.
5. Next meeting, Monday, January 9, noon at Frank Lloyd Wright Building with Kate. Meet at 1 p.m. with FWP and DNRC.

Adjourn at 3:50 p.m.